



---

## FOX SPORTS - OPERATIONS GUIDELINES CHECKLIST FOOD SERVICE - OUTSIDE ORDERS

This is a guide to our **FOX SPORTS** Covid-19 food service protocols for food delivery:

### **GENERAL GUIDELINES:**

1. Restaurants and caterers must practice COVID-19 mitigation strategies including wearing face coverings and gloves while preparing meals.
2. Restaurants need to ensure that all delivery personnel will arrive with Face Covering and Gloves in place.
3. Due to severe peanut, and egg allergies, **NO** food can be cooked in or use any peanut product (This includes Peanut Oil). FOX Sports requires any meals that include eggs to be clearly labeled.
4. Vegetarian meal options must be available for order and clearly labeled
5. Food must be packaged in individual containers with protein clearly labeled.
6. Food **MUST** be delivered in a specified time window given by FOX Sports Operations.

### **ORDER FULFILLMENT GUIDELINE:**

1. Individual Meal Packaging is required for each meal ordered. Packing can be in the form of plastic bag, tied tight at the top for safe sealing or paper bag tightly folded and stapled for safe sealing when delivering the meals.
2. Each Meal Package should be clearly labeled with the contents or name of the meal for easy selection without opening the safe sealed meal packaging.
3. Each Meal Package should include:
  - Main Entrée. Any sides, breads and/ or dessert (if not included in entrée packaging) should be packed inside the Meal Package, in a container or ziplock bag and not placed loosely in the Meal Packaging.
  - All condiments, sauces, dressing and/or fixing/toppings should be included in each Meal Packaging according to the Entrée. **NO BULK CONDIMENTS.**

4. Utensils should come pre-packed with a napkin in a sealed clear plastic wrapper. Please do not send plastic utensils rolled up in paper napkins. We will only accept pre-packed in a sealed plastic wrapper.

**DELIVERY GUIDELINE:**

1. Delivery Personnel must wear face covering on arrival
2. Delivery Personnel must wear gloves when handling food packaging
3. Arrival must be coordinated with FOX Sports Operations and received by our designated representative.
4. The drivers name and car model being used for delivery, must be submitted to FOX Sports Operations prior to delivery.
5. Delivery location instructions must be followed due to Covid-19 protocols onsite

**Please sign your acceptance and acknowledgement below signifying your intention to follow these guidelines in serving FOX Sports remote events:**

X \_\_\_\_\_  
*Signature*

X \_\_\_\_\_  
*Name*

On behalf of \_\_\_\_\_  
*(Restaurant or Caterer)*

